

Buffalo Trace DEIC Meeting November 16, 2006

The BT DEIC met at the BTADD office in Maysville, Thursday, November 16, 2006, at 9:30. Present were Dorothy Gibbs-BT Health Department, Amber Tolle- Assistant to the DOSE Mason Co. Schools, Corinne Pierce-CCR&R, Paula Lewis-DOSE Lewis Co. Schools, Cathy Wyatt Klotzback-PSC, Kelly Case-BT POE, and Jane Fay-NKY Region First Steps Program Consultant.

Corinne Pierce, LVCAP, presented information on programs offered by LVCAP for children and families, in the Buffalo Trace District. The Energy Assistance Program, Commodity Supplemental Food Program, Child Care Resource and Referral Program, Family Preservation Program, Collaboration for Communities and Children Program, Head Start Program, and the Child Care Subsidy Program were explained and discussed. Corinne presented the guidelines and referral information and distributed booklets.

Minutes from the May and September meeting were reviewed. Dorothy Gibbs made the motion to accept the minutes with the corrections – September minutes, change July minutes to May minutes, 2 typo's, Paula Lewis seconded, motion carried.

Jane Fay, Acting DEIC chairperson, chaired the meeting.

POE Report

Kelly Case reported 21 referrals since September, September-14, October-7. She reported the need for Speech Therapists in Fleming County. Kelly reported that PSC Sheila Bess will accept new referrals in the Buffalo Trace District. New providers in the BT District are Debbie Mullins – PSC, Brandi Frye – OTA. Kelly reported the cost for 130 calendars for the 2007 year, to give to First Steps families so they can record therapist's appointments and phone numbers, would be \$219.26. Corinne Pierce made the motion to purchase the calendars, Dorothy Gibbs seconded, motion carried.

State Staff Report

Jane Fay distributed and summarized the BT DEIC Yearly Report and the Northern Kentucky Region Annual Report, presented at the November ICC meeting. The BT District has 57 FS providers. All PSC's & PLE's are independent providers and all OT's, OTA's, PT's and PTA's work for an agency. Approximately 80% of FS providers provide FS services in conjunction with other programs or are part-time providers. Speech Therapists are the most consistently needed providers. Currently, five persons are attending the PSC Training from the BT District.

Committee Reports

Service Delivery –The Transition Committee met Nov. 15, 2006 at Stockton Station in Flemingsburg. Greta Stanfield, chaired the meeting. In attendance were Paula Lewis – Lewis Co. DOSE, Linda Donovan – Fleming Co. DOSE, Greta Stanfield – Mason Co. DOSE, Pat Arndt – Robertson Co. DOSE, Sue Hill – Assistant to Fleming Co. DOSE, Kelly Case – BT ISC, and Jane Fay – NKY Region Program Consultant. The IA was reviewed and revised. The only addition to the agreement was that the PSC will send written notification to the LEA for a child who has had a

Transition Conference but, has been discharged from the FS, since the conference. The Release of Information Form, Attachment C, was revised. Jane Fay distributed the current PSC list with contact information to the DOSE's.

Public Awareness – Jane Fay reported that 60 persons had attended the First Steps Family Fall Picnic, sponsored by the BT DEIC, October 14, 2006, at "R" Farm. Families rode in a wagon and picked a pumpkin in the field, attended the petting zoo, and ate hamburgers, hot dogs, chips and a drink. The total cost for food and admission to the Farm for the DEIC was \$387.00.

Old Business

Election of Officers was held. There was discussion of duties for chairperson/s and recorder/s. Corinne Pierce made the motion to elect Dorothy Gibbs and Greta Stanfield as Co-chairpersons and Kelly Case and Jane Fay as Co-Recorders. Paula Lewis seconded the motion, motion carried.

New Business

Due to Technical Assistance Team meetings being scheduled on the same dates as the BT DEIC typically meets, the DEIC members, in attendance, selected meeting dates for the 2007 calendar year. The BT DEIC Meetings will be held on Wednesdays - January 17, March 14, May 16, September 19, and November 14, from 9:30 – 11:30. The meetings will be held in the BTADD office, 3rd floor of the Kenton Commonwealth Bldg., 201 Government St., Maysville, KY.

There being no further business, meeting was adjourned.

Next BT DEIC meeting – January 17, 2007, 9:30, BTADD